



## OLCAA Board of Directors: Meeting Minutes

**Date:** May 9, 2018

**Location:** The Oak Lane House

**Time:** 7:00 PM-9:00 PM

**Recorded by:** Peggy Runde Weston

**Purpose:** Monthly meeting of the OLCAA Board of Directors

**Call to order:** 7:09

**Adjournment:** 9:17

**Attendees:** Tie Bradford, Eric Brice, Iris Brunson, Smiley Ferebee, Vernita Hall, Martha Lewis, Thurgood Matthews, Andrea Mayo, Bernadette Tanksley, Peggy Runde Weston

**Excused:** Freida Williams.

**Absent:** James McKelvey

**Community members:** Acquanetta Benin, Philip Bobb-Semple, Sharon Hays-Whack, Earlene Mitchell, Virgie Parker, Jon Weston

**Chair:** Bernadette Tanksley

**MINUTES:** Report from April meeting was approved.

**FINANCIAL REPORT:** No Financial Report was available.

### **COMMUNITY CONCERNS**

- 1) Neighbors from Lakeside Ave. and Asbury Terr. reported mail theft and having trouble getting proper mail delivery. The proper numbers to the USPS will be emailed to them.
- 2) Illegal parking for tractor trailer/truck is becoming increasingly pervasive in EOL. E. Brice reported that the 35<sup>th</sup> District is not as aggressive as in the past and he is formulating a new strategy that includes towing. He is in contact with Cherelle Parker's office and will get the media involved if all else fails. Ticketing the offending truck does not work since they have funds to pay fines. He asked people to take pictures and submit them to E. Brice and the 35<sup>th</sup> Community Relation Officer.
- 3) Grass under the Underpass at 10<sup>th</sup> & Cheltenham. It is SEPTA's responsibility; it was suggested getting a petition from the neighbors to send them with a cleanup request. J. Weston has a contact at SEPTA and K. McShane Tyree has worked with them at that location in the past. We will ask her if that is a cleanup site on the contract with Mr. Landscaper.
- 4) Persons are again going to door-to-door with scam programs. E. Brice everyone to be vigilant. Multi-level approach suggested: a) email blast, b) develop a neighborhood forum around this, and c) make it a topic at the General Meeting. It was reported that EOL leads the City in car vandalism and break-ins.

### **OLD BUSINESS**

**General Membership Meeting** S. Ferebee reported that the following Board positions were up for re-election: J. McKelvey (for a second term) and P. Weston (appointed to

finished out the term of a resigned board member, eligible for 3 regular terms). There are 4 vacancies: E. Brice's seat and 3 recent resignations. M. Lewis had been appointed to fill the last year of K. McShain Tyree's term and is eligible to be elected to 3 full terms. S. Ferebee requested \$75 for refreshments at the meeting; approved. Five people have been nominated to receive Community Recognition at the General Meeting. The deadline for nominations is May 18, then the committee will make the decision. This informed will be shared via email to the Board. An Open House at The Oak Lane House (TOLH), adjacent to the Oak Lane Presbyterian Church (OLPC), is being held the same night so people attending General Meeting will be invited to have refreshments there.

**Calendar** V. Hall had no report to give this working planning tool. Discussion tabled until June.

**Market Grant** OLCAA received a \$2000 grant to be earmarked for promoting EOL businesses. We need brainstorming to decide on the most effective and efficient way to use the funds. One idea discussed was using the newsletter to promote EOL businesses: 1) full page ad listing our supporting businesses (cost charged to grant money), 2) article highlighting one EOL business per issue, and 3) establish/promote Small Business Saturday.

**Membership Letter** P, Weston sent out membership renewal reminder letters to all current members.

**Mr. Landscaper** The amended contract has been signed and returned. \$100/ cleanup, 10 cleanups/year. We will all monitor adherence to contract. It was asked that he pay special attention to the vines on the Godfrey Ave. wall. E. Brice volunteered to take 2 people to clean up the Broad & Godfrey area. It was recommended that we use newsletter/website to remind homeowners that the sidewalk surrounding their property is their responsibility. For those homeowners who do not live up to the responsibility and the state of their property is brought to OLCAA's attention, we will send them friendly letter of reminder; this is a quality of life issue. Such a letter should be mailed to the owners of the Oak Lane Diner property.

## **NEW BUSINESS**

**Policy Proposal** A proposed change to the Code of Ethics policy concerning the resignation of Board members was circulated via email to address the transition of duties/property/passwords. The document included in these minutes was approved and will be added to the Code of Conduct in the binders provided to all current and new Board Members.

**Cherelle Parker's Survey on Businesses in the 9<sup>th</sup> District** B. Tanksley got notice of this survey; will ask Parker's office to include Condominiums (eg. Abandoned Condo Building on 68<sup>th</sup> & 13<sup>th</sup>)

**Binders for New Board Members** These will be prepared for distribution at the Retreat. It will include updates of forms, policies, etc. that are missing from binders given to current/returning board members.

**Membership Procedures** (ie. expectations of OLCAA board members,) The consensus was that efforts now would be too little, too late; it should be something that is sent out to nominees for a board position. It was felt there should be some orientation of new members coming onto the Board. This is a project for presentation and implementation at the Retreat.

### **COMMITTEE REPORT**

- **Beautification** K. McShain Tyree submitted email report that is included with these minutes. She requested \$110 for plants for the urns; request approved.
- **Task Force – (TOLH)** Meeting notes from April 17 meeting submitted and included with these minutes. Using a community cookbook as a fundraiser was brought up; the idea was originally submitted by F. Williams/Housing&Zoning Committee. Since she was not present at the meeting, discussion was tabled until she was consulted. E. Brice requested that the Board decide on whether to support TOLH as requested by Harriet Atkerson at January board meeting. Her letter was read aloud; copy concluded with these minutes. There was a discussion about how much financial support was being requested, in addition to assistance in fundraising projects. It was approved to give a \$600 donation to the OLPC for 2017. The idea to add \$240 in storage fees for use of TOLH basement was tabled with the intention of adding it to the donation in the future. It was accepted to partner with OLPC in TOLH project with stipulation that details must be defined as to OLCAAs role.
- **Oak Lane Day** Date firmed up for Sept.22 (Raindate: Sept. 23) S. Ferebee reported that several locations were being studied: Chelten Ave. from 5<sup>th</sup> St. to 10<sup>th</sup> St. , 6600 block of Lawnton Ave. plus part of Oak Ln. in front of Laurel Square, and 6600 block of 11<sup>th</sup> St. plus part of Oak Ln. in front of Laurel Square.

### **RECAP OF BUSINESS TO BE DISCUSSED AT JUNE MEETING**

that was tabled/reported at the May meeting:

- Calendar/Long Range planning
- Letter about property cleanup to owner of Oak Lane Diner
- Discussion about cookbook fundraiser
- General Membership Meeting
- Oak Lane Day location