



OLCAA Board of Directors: Meeting Minutes

Date: October 11, 2017

Location: Oak Lane Presbyterian Church

Time: 7:00 PM-9:00 PM

Recorded by: Freida Williams

Purpose: Monthly meeting of the OLCAA Board of Directors

Attendees: Joe Cruz, Vernita Hall, Martha Lewis, Andrea Mayo, B Tanksley, Freida Williams.

Excused absences: T. Bradford, E Brice, Iris Brunson, T Garrison, T Matthews, R Reyes, C Smith.

Unexcused: J. McKelvey. **Committee Chair:** Smiley Ferrebee (QOL).

Chair: Bernadette Tanksley, President called the meeting to order.

There was no quorum. The meeting proceeded with the understanding that no votes would be taken on any matter.

1. **Minutes:** No minutes of previous meeting read. (Secretary excused from meeting.)
2. **Financial report:** Not submitted
3. **Committee reports:** No committee reports reported as received

Oral H & Z report re Community Forum, Oct 16 at PASSi

4. **Old Business:**

Item #1. Follow up to community concern resulted in discussion regarding Communications committee, its functioning and membership. Discussion centered upon soliciting additional members from the Board and the community to carry out the duties of the committee, and to obtain directly necessary information, i.e. OLCAA member email addresses or to develop new sources and methods of committee member and community communication.

Item #2. Philadelphia Neighborhoods news article. Call received by Bernadette from Mr. George Miller, who agreed to correct inaccuracies in article referencing Oak Lane Day. A new headline was chosen. No change made regarding financial status of the organization. Those Board members present recommended no further action on the matter.

5. **New Business:**

Item #1. New Chair needed for Snow Ball

Item #2. Vice President position vacant. J. Cruz, V.P excused himself from meeting with stated intent of resignation from OLCAA Board.

6. **Community Concerns:** Raised as initial order of business by community member Earlene Mitchell
- a) **Concern #1. Upcoming Boy Scout Dinner.** When will the newsletter be issued? Lack of newsletter impacts community notice of the upcoming Dinner. Absence of the newsletter impacts the ability to accept or solicit advertisers.

 - b) **Concern #2. Ellwood School.** Unsafe conditions reported as observed by V Hall. Plan to address discussed. Contact to Principal describing safety concern. Confirm Ellwood Principal's knowledge of and action to address. Potential for direct contact to SDP regarding safety concern. Need to contact Board prior to making contact in the name of OLCAA.

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7. **New Action Items:**

#	Action Item	Opened by	Owner	Due Date	Comments
1.	Potential Committee Member meeting for Persons indicating interest in various OLCAA committees	BT	BT	During Nov	Prior meeting w current committee chairs
2.	Communications Committee Functioning Newsletter Production	Concerned citizen	BT	Winter issue	Solicit Board/New member and participation
3.	Snow Ball		A Mayo	Immediate assumption of duties	Acting as chair with volunteers
4.	Vice president position	J Cruz	OLCAA Board	Per Bylaws	To be determined, per by laws
5.	Advertising for Community Forum	F W	FW	By October 16	Notice on Next Door Notice to Churches, Library. BT to develop flyer, send email blast as possible
6.	Clarify nature of relationship/ partnership between OLCAA and Ellwood Action on Safety Concern	VH	BT	ASAP	Contact Executive Committee/OLCAA Board for input

Action Item Summary: NA

8. **Additional Comments:**