



OLCAA Board of Directors: Meeting Minutes

Date: September 13, 2017

Location: Oak Lane Presbyterian Church

Time: 7:00 PM-9:00 PM

Recorded by: Tangela Garrison

Purpose: Monthly meeting of the OLCAA Board of Directors

Call to order: 7:15 PM

Adjournment: 9:00 PM

Attendees: Tie Bradford, Eric Brice, Iris Brunson, Joe Cruz, Tangela Garrison, Vernita Hall, Thurgood Matthews, Andrea Mayo, Cathy Smith, Bernadette Tanksley, David Weston, Freida Williams. James McKelvey
Absent: Martha Lewis and Rosa Reyes.

Minutes from the August Retreat were approved

Financial report: Cathy Smith

1. Distributed the financial report (OLCAA Checking Account Register and Savings Account). Both were approved by the OLCCA Board.
2. C. Smith received the invoice from our insurance agent for our liability policy with a due date of September 2017. A motion was approved to pay the premium.
3. The Association needs to file taxes with the IRS by September 2017. We will E-File with a cost of \$ 39.95, which was also approved by the Board.

Development Grant

4. The \$1,000 grant that was received for Development in East Oak Lane and Old York Road will be moved to our Savings Account. It was voted on and approved by the Board.
5. B. Tanksley will investigate how the Development Grant has to be used and will get back to the Board.

Crime and Safety

6. Eric Brice will put together an article for the OLCAA newsletter on Crime and Safety using between 150 and 200 words.

The Halloween Patrol Will take place again this year.

Ellwood School

7. Ms. Quaterman wants to put articles from the students in the newsletter in order to remind the community that Ellwood School is in the area.
8. She is also looking for volunteers from the community to support the school and she wants to publish the volunteer form in the newsletter for neighbors to complete. Ellwood Back-to-School Night is September 14, 2017. OLCAA will

have a table and is asking for volunteers to man the table and pass out information.

9. If student attendance does not increase, the school might close.

Snow Ball

10. The budget for the Annual Snow Ball was approved.

11. The next meeting will be 6:30 Sept. 19th 2017 at Martha's Kitchen.

Blood Drive

Date: December 6, 2017

Budget was approved; we will not be advertising the donation of shoes.

Committee reports

Housing and Zoning

Written report submitted (emailed to Board) by Freida Williams

Crime and Safety and Security

Written report submitted by Eric Brice

Quality of Life Written report submitted by Smiley Ferebee

Communications Written report submitted by David Weston

Events Committee Written report submitted by Joe Cruz

No other committees submitted a report

Community Concerns

Earlene Mitchell wants OLCAA to have a Members Dinner.

The community had a meeting showing nonsupport for a laundromat located at 7037 N Board Street.

Tabled Items

Should Committee Chairs have the password to voicemail and the hotline?

Old Action Items

Action Item	Opened by	Owner	Due Date	Comments
Need for volunteer(s) to train as next year's Treasurer	Cathy Smith	Cathy Smith		
Disposition of the damaged bench and urn at 66 th Ave	Joe Cruz	Kelly McShane		Was the video footage reviewed and was the police report filed
How is the grant for development to be used		B Tanksley		No update
Revision of Conflict of Interest policy		B. Tanksley		Approved
David explained that IRS Form 990 (annual filing for tax-exempt organizations) must be submitted by the end of June, and that it requires a Conflict of Interest policy and Sexual Harassment policy signed by Board members.	D Weston	D Weston		Approved